

APPLICATION FOR SPECIAL EAST COAST ECONOMIC REGION (“ECER”) INCENTIVES

EDUCATION

Investor Information Form ID: _____
(to be completed by ECERDC)

Please complete the relevant Sections marked (√)

Sections to complete	Company undertaking activities
Part A: Type of Application	√
Part B: Particulars of Company undertaking the Project	√
Part C: Particulars of Project/ Courses	√
Part D: Manpower	√
Part E: Details of Expatriate Posts	√
Part F: Declaration	√

List of documents attached. Please tick (√) in the relevant boxes where applicable

Documents to be submitted	Company undertaking activities
1) Business Proposal	
2) Company incorporation documents (Form 9 or 13; Form 24, 44 and 49, Memorandum of Association)	
3) A copy of relevant approval(s) obtained from other ministries or governmental agencies (if any)	
4) Constitution of the institution of higher education	
5) A copy of license(s) obtained (if any)	
6) Projection Cash Flow (10 years)	
7) Latest financial statements (if any)	
8) Others (please specify)	

* ALL copied documents must be endorsed as certified true copy by company's secretary

A. TYPE OF APPLICATION

1. Type of application (Please tick (√) where relevant):

(a) Special ECER Incentive:

(i) Income Tax Exemption; and/or

(ii) Withholding tax exemption

(b) Expatriate Posts

(c) Others (please specify)

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2. Proposed Project in ECER

(a) New Private Sector Schools, Colleges or University

(b) Centre of Excellence/ Industry Academia
Collaboration

(c) ICT Development

(d) Others (please specify)

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For Item 2 (a) and (b), the propose field of study focuses on:-

(i) Agriculture related

(ii) Manufacturing related

(iii) Petrochemical related

(iv) Tourism related

(v) Others (please specify)

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B. PARTICULARS OF COMPANY UNDERTAKING THE PROJECT

1. (a) Name of subsidiary undertaking the project

- (b) Correspondence Address

Contact person

Designation

Telephone no.

Fax no.

E-mail

Website

2. (a) Has the company been incorporated under the Companies Act, 1965?

Yes No

If yes, please fill in the following:

(i) Date of incorporation

(ii) Company registration no.

(iii) Income tax reference no.

(iv) Income tax branch office

3. Date of approval by the Minister of Education/ Ministry of Higher Education: _____
(Please attach a copy of the letter of approval)

4. (a) Registration Certificate number under the Education Act, 1961/ Private Higher Education Institutions Act 1996: _____
(Please attach a copy of the certificate)

(b) (Date of registration): _____

5. For skills training institution, registration with Jabatan Pembangunan Kemahiran, Kementerian Sumber Manusia.

(a) Registration No.: _____ (Please attach a copy of the approval)

(b) Date of registration: _____

B. PARTICULARS OF COMPANY UNDERTAKING THE PROJECT

6. Particulars of Board of Directors

Name and Residential Address	Nationality	% Shares Held in the Company

7. Please attach the group structure (including nationality and % of shares held)

8. Please indicate the Government incentives that have been claimed by the company undertaking the project/ related company within the Group

Company Name	Incentive	Year	Approved Activity

C. PROJECT DETAILS

1. Project Details:

(a)	<input type="checkbox"/>	New Project
(b)	<input type="checkbox"/>	Existing Project: (i) Expansion
	<input type="checkbox"/>	(ii) Diversification/ additional products
	<input type="checkbox"/>	(iii) Relocation

2. Proposed courses to be offered in ECER

Course (Attach course content)	Collaboration with international/ local institutions	MOE Approval Ref. No.	Date of Approval	Validity Period	Duration	Number of Students per year		Entry requirement
						Foreign	Local	
(a) Degree								
(b) Pre- university								
(c) Technical and vocational								
(d) Secondary and below								
(e) Others								
TOTAL								

3. Have any of the above courses been accredited by the Lembaga Akreditasi Negara or by any foreign accreditation bodies (e.g. QAA-UK)?

LAN Yes No

Foreign Accreditation Yes No

If yes, please provide the following information:

No.	Name of Approved Courses	Name of Accrediting Authority / Body	Date of Accreditation

C. PROJECT DETAILS (cont'd)

4. Proposed date of commencement of first academic term:

5. For existing Project only, please provide information below:-

(a) Location of existing institution:-

Name of institution	Date of Commencement	Address

(b) Courses offered in existing institutions:-

Course (Attach course content)	Collaboration with international/ local institutions	Duration	Number of Students per year		Entry requirement
			Foreign	Local	
(a) Degree					
(b) Pre-university					
(c) Technical and vocational					
(d) Secondary and below					
(e) Others					
TOTAL					

6. For Centre of Excellence/ Industry Academia Collaboration and ICT Development, please provide overview of proposed project:

C. PROJECT DETAILS (cont'd)

7. Where applicable, please provide overview of major research/ studies to be undertaken with the following information:-

- Area of focus
 - Budget and funds for research projects;
 - Research partnership/ resource sharing with industry, government and communities
 - No. of academic staff involved
 - Student involvement in faculty research projects
 - Any other relevant information
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8. Source of Teaching Equipments

Type of teaching equipments	Value per annum (RM)	Local supplier (Please indicate value % and name and address)	Import (Please indicate value % and country of origin)

9. Source of Services

Type of Services	Value per annum (RM)	Local supplier (Please indicate value % and name and address)	Import (Please indicate value % and country or origin)

10. Entrepreneurial opportunities

Please provide potential entrepreneurial opportunities the company would be able to contribute to ECER (e.g. creation of vendors and subcontractors along the value chain to develop skills amongst the local ECER community etc.)

C1. ESTIMATED PROJECT COST

** To fill in where relevant*

	Existing (for existing project only)	Proposed	Total
	<u>RM</u>	<u>RM</u>	<u>RM</u>
1.Fixed assets**			
(i) Land (Specify area in hectares)	_____	_____	_____
(ii) Factory/ building (Specify built-up area in m ²)	_____	_____	_____
(iii) Teaching equipments	_____	_____	_____
(iv) Other equipment	_____	_____	_____
Total fixed assets	_____	_____	_____
2.Pre-operational expenditure	_____	_____	_____
3.Working capital	_____	_____	_____
Total project cost	_____	_____	_____

* If assets are rented/leased, please indicate the annual cost of rental/lease below:

(i) Land (Specify area in hectares)	_____	_____	_____
(ii) Building (Specify built-up area in m ²)	_____	_____	_____
(iii) Teaching equipments	_____	_____	_____
(iv) Other equipments	_____	_____	_____
Total rental/lease	_____	_____	_____

Note:

** If there is more than one project location, please provide the same information on a separate sheet of paper

C2. FINANCING FOR COMPANY UNDERTAKING PROJECT

	Existing (For existing company only) <u>RM</u>	Proposed <u>RM</u>	Total <u>RM</u>	%
1. Authorised capital	_____	_____	_____	
2. Shareholders' funds				
(a) Paid-up capital				
(i) Malaysian individuals				
Bumiputera	_____	_____	_____	_____
Non-Bumiputera	_____	_____	_____	_____
(ii) Companies incorporated in Malaysia*	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
(iii) Foreign nationals/ companies (Specify name and nationality/ country of origin)	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total of (i), (ii) and (iii)	_____	_____	_____	100%
(b) Reserves (excluding capital appreciation)	_____	_____	_____	
Total of (a) and (b)	_____	_____	_____	

* For 2(a)(ii), please provide equity structure of shareholder as follows:

Name of company:	Name of company:
_____	_____
%	%
Bumiputera	Bumiputera
_____	_____
Non-Bumiputera	Non-Bumiputera
_____	_____
Foreign nationals/ companies (Specify name and nationality / country of origin)	Foreign nationals/ companies (Specify name and nationality / country of origin)
_____	_____
Total	Total
100%	100%

C2. FINANCING FOR COMPANY UNDERTAKING PROJECT (cont'd)

	Existing (for existing company only) <u>RM</u>	Proposed <u>RM</u>	Total <u>RM</u>
3. Loan			
Domestic	_____	_____	_____
Foreign	_____	_____	_____
(Specify country of origin):	_____	_____	_____

Total	_____	_____	_____
4. Other sources (please specify):			
_____	_____	_____	_____
_____	_____	_____	_____
Total	_____	_____	_____
Total of 2, 3 and 4	_____	_____	_____

5. Facilitation fund

UKAS

TERAJU (for Bumiputera Only)

Please submit the form to UKAS/TERAJU and a copy to ECERDC

D. MANPOWER

Please fill in where relevant.

Please note that the information is required to enable the government to undertake the appropriate manpower planning to meet the specific manpower needs of companies proposing to establish projects in Malaysia

Category	Full-time Employment											
	Malaysian*					Total	Foreign National					Total
	PhD	Masters Degree	Bachelors Degree	Diploma/Certificate	Others		PhD	Masters Degree	Bachelors Degree	Diploma/Certificate	Others	
1. Academia Staff:												
(a) Executives, Directors, Deans, Deputy Deans, Heads of Department												
(b) Professors, Associate Professors, Senior Lecturers												
(c) Assistant Professors & Lecturers												
(d) Tutors												
2. Instructors:												
(a) Technical and Vocational												
(b) Others												
3. Researchers:												
(a) Professional												
(b) Technical												
(c) Others												
4. Management and Admin												
5. Clerical and Others												
TOTAL												

6. Salary Structure

Salary	No. of employees	Percentage (%)
No. of Employee earning between RM3,000 and RM4,999 (including allowances)		
No. of Employee earning between RM5,000 and above (including allowances)		

E. DETAILS OF EXPATRIATE POSTS

Please complete this section if the applicant is applying for expatriate posts. Please exclude the expatriate posts that have been directly applied for to the Immigration Department or any other department.

1. New/ additional posts applied for

Designation*	Type of post (key/term post)	Number	Duration (Years)

Note:

* Please list according to priority

For each expatriate post applied for, please submit the following details:

- Job function
- Minimum academic/professional qualification required
- Minimum period of experience required
- Justification for request
- Proposed training scheme for Malaysian personnel to fill the relevant posts

2. Existing/approved posts (if any)

Designation	Name and Nationality	Duration approved	Date post filled	Expiry Date

E. DETAILS OF EXPATRIATE POSTS (cont'd)

For each existing/approved expatriate post, please submit the following details:

- (a) Name of Malaysian who has taken over/will take over the post
 - (b) If the post has not been/will not be Malaysianised, state reasons and the company's plan on the post.
3. Please attach the organisational structure of the company indicating the positions of the expatriate posts

F. DECLARATION

I, _____, hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

(Signature of Applicant)

Date

(Designation)