



**APPLICATION FOR SPECIAL EAST COAST ECONOMIC REGION ("ECER")
 INCENTIVES
 INDUSTRIAL PARK/ FREE ZONE DEVELOPER IN ECER**

1. Type of incentive:

Income tax exemption of 100% on the statutory income derived from ***[please tick either (a) or (b)]***:

(a) The disposal of any right or rights over any land or disposal of a building or rights over a building or part of a building located in industrial park or a free zone in ECER; or

(b) The rental of a building or part of a building located in industrial park or a free zone located in ECER.

2. Type of business model:

(a) Build-and-sell (disposal);

(b) Build-and-lease (rental); or

(c) Build-and-operate.

Please complete the relevant Sections marked (√)

Sections to complete	Park Developer
Section A : Company Profile	√
Section B : Proposed Development Project	√
Section C : Project Cost & Financing	√
Section D : Financial projections	√
Section E : Date of Commencement of construction or business	√
Section F : Manpower	√
Section G : Employment by Income	√
Section H : Project Impact	√
Section I : Details of Expatriate Post(s)	If applicable
Section J : Declaration	√

List of documents attached. Please tick (√) in the relevant boxes where applicable

Documents to be submitted	Park Developer
1) Business Proposal (Including detailed feasibility study report)	
2) Company incorporation documents (Form 9 or 13; Form 24, 44 and 49, Memorandum of Association)	
3) A copy of relevant approval(s) obtained from other ministries or governmental agencies (if any)	
4) Land Lease Title(s)/Land Ownership (if any)	
5) Sales & Purchase/ Lease Agreement indicating parcel(s) of land(s) in proposed Industrial Park/ Free Zone intended for development (if any)	
6) Project Development plan, layout and building plan, organizational chart of company	
7) Development Approval (DA) from related Local Authority (PBT)	
8) Environmental Impact Assessment (if required)	
9) Industry Status	
10) Latest financial statements/ Group Annual Report (if any)	
11) Others (please specify)	

* ALL copied documents must be endorsed as certified true copy by company's secretary

Section A: Company Profile

1. (a) Name of applicant / company:

(b) Correspondence address:

Contact person:

Designation:

Telephone no.:

Fax no.:

E-mail:

Website:

Date of incorporation:

Company registration no.:

Income tax reference no.:

Income tax branch office:

Address of registered office:

Telephone no.:

Fax no.:

2. Company Status

Please tick applicable boxes:

(a) The company is newly incorporated and / or has not commenced any operations since its incorporation

Yes

No

(b) Incentive approved by other Government agencies (if any):

- i. Has the company applied for/ obtained any other Malaysian Government incentives (fiscal/ non-fiscal incentives)? Yes No

If yes, please provide the type of incentive applied for:

Date	Incentive	Activity

- ii. If approved, please provide a copy of each of the approval letter, conditions and effective date of the incentive.

3. Particular of Board of Directors*:

Name and residential address	Nationality	% shares held in the company

Note: Please attach the group structure (including nationality and % of shares held). If the space provided is insufficient, please provide the information on a separate sheet of paper

Section B: Proposed Development Project

- (a) The proposed development project in ECER highlighting the project, its theme, components and main features and its proposed location / address:

Supporting documents needed:

Please tick applicable boxes:

- (a) Please attach together the proposed layout and building plans to support the description of the project submitted to the local authorities. Yes No
- (b) Please provide detailed timeline for the various phases of development in a separate sheet of paper. Yes No

Particulars of Proposed Development Project

- (a) Please select the relevant components of the project:

Please tick applicable boxes:

- Industrial Development
- Commercial Development
- Others, please specify:

(b) Industrial Development / Free Zone Development

i. Please select type of Industrial Development / Free Zone Development:

Type of Land	No. of Units	Unit Size (ft^2)	Selling Price (RM)

(c) Commercial Development

i. Please select type of Commercial Development:

Please tick applicable boxes

- (a) Shop Offices
- (b) High-rise Office
- (c) Shopping Complex
- (d) Mix Development / SOHO
- (e) Others (Please specify):

ii.

Type of Units	No. of Units	Unit Size (ft^2)	Selling Price (RM)

Section C: Project Cost & Financing

(C-1) PROJECT COST										
(C1) Cost Fixed Assets*	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000
Land (<i>Please specify area in hectares</i>):										
Basic infrastructure (<i>Please specify</i>): Roads, drainage system, utilities, sewerage										
Building and other build-up facilities (<i>Please specify built-up area in m²</i>): (i) (ii) (iii)										
Plant & Machinery										
Furniture and Furnishing										
Other Equipment										
Other Assets										
Total Fixed Assets										
(E2) Pre-operational expenditure										
(E3) Working Capital										
Total Project Cost (C1+C2+C3)										

Rental / Lease										
*If assets are rented / lease, please indicate the annual cost of rental / lease										
Assets	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000	20..... RM'000
Land (<i>Please specify area in hectares</i>):										
Building and other build-up facilities (<i>Please specify built-up area in m²</i>):										
Plant & Machinery										
Furniture and Furnishing										
Other Equipment										
Other Assets										
Total Annual Rental / Lease										

Sources of Income					
Year of assessment	Rental Income (RM)	%	Other sources of income* (RM)	%	Total income (RM)
20__					
20__					
20__					
20__					
20__					

* Specify the activities:

(C-II) FINANCING			
ITEM	RM	%	
(C4) Authorised Capital			
(C5) Shareholders Fund			
(a) Paid-up Capital			
i) Malaysian individuals			
• Bumiputera			
• Non-Bumiputera			
ii) Malaysian Companies incorporated in Malaysia*			
• (Specify Name of Company)			
• (Specify Name of Company)			
ii) Foreign nationals / companies			
• (Specify name of company/ Individual)			
• (Nationality / country of origin)			
• (Specify name of company/ Individual)			
• (Nationality / country of origin)			
Total of (i), (ii) and (iii)		100%	
(b) Reserves (excluding capital appreciation)			
Total (a) and (b)			
(C6) Loan			
(a) Domestic <i>(Kindly specify name of financial institution)</i>			
(b) Foreign <i>(Kindly specify country of origin)</i>			
Total Loan			
(C7) Other Sources (please specify)			
•			
•			
Total Sources			
(C8) Total Financing (C5 + C6 + C7)			

Malaysian Company Incorporated in Malaysia as indicated in C5 (a) (ii), please provide the equity structure as follows:	
ITEM	%
Name of Company No.1	
Bumiputera	
Non-Bumiputera	
Foreign nationals / companies (Specify name & nationality / country of origin)*	
•	
•	
TOTAL	100%
Name of Company No.2	
Bumiputera	
Non-Bumiputera	
Foreign nationals / companies (Specify name & nationality / country of origin)*	
•	
•	
TOTAL	100%
Name of Company No. 3	
Bumiputera	
Non-Bumiputera	
Foreign nationals / companies (Specify name & nationality / country of origin)*	
•	
•	
TOTAL	100%
Details of ultimate holding company :	
- Name - Country of incorporation	

Please provide the group corporate structure.

Section D: Financial Projections

1. Estimated total Gross Development Value and Gross Development Cost for the proposed development project for a 10 year period (RM):

GDV RM

GDC RM

(Please provide supporting calculation as to how the figure is derived)

2. Estimated tax saving on profits from the disposal of part or whole of the land (per (1) above) or rental or sale of building within the approved industrial park / free zone in ECER (in RM):

RM

**(this figure represents corporate tax that would be payable in the absence of the tax incentive)*

(Please provide supporting calculation as to how the figure is derived)

Section E: Date Of Commencement of Construction/ Business

1. Date of commencement of construction

2. Expected date of completion of project

Section F: Manpower

Please note that the information is required to enable the Government to undertake the appropriate manpower planning to meet the specific manpower needs of companies proposing to establish projects in Malaysia.

Category	Full-time Employment						
	Malaysian			Foreign National			Total
	Degree	Diploma/ Certificate	Others	Degree	Diploma/ Certificate	Others	
1. Managerial Staff							
(a) Company Directors							
(b) Department Managers							
(c) General Managers							
(a) Senior Project Managers							
(b) Architect							
(c) Engineers							
(d) Others (Please specify)							
2. Technical & Supervisory Staff							
(a) Assistant Project Managers							
(b) Project Executive							
(c) Accountant and Auditors							
(d) Human Resource Personnel							
(e) Sales & Marketing Personnel							
(f) Quantity Surveyor Personnel							
(e) Others (Please specify)							
3. Clerical & Other Support Staff							
(b) Secretaries							
(c) Administrative Clerk							
(d) Draughtman							
(e) Accounting & Financing Clerk							
(f) Site Supervisor							
(g) Site Clerk							
(h) General Worker							
(i) Security Officer							
(f) Others (Please specify)							
Total							

Note: Job Categories are based on Malaysia Standard Classification of Occupations (MASCO)

Percentage of science and technical staff having degrees or diplomas with a minimum of 5 years' experience (of the total workforce)	_____ %
Number of Staff with Post Graduate (ie. Masters/PhD etc) qualifications	
In addition to the full-time employees as mentioned in the above tables, please provide the number of workers which are outsourced (not under the company's payroll) :	Foreign: _____ Local: _____

(F-I) Training of employees (if applicable)

	Type of Training	No. of Malaysian Employee	In-house / external / overseas training	Collaboration with local universities/research institutes (name of local universities/research institutes)
1.				
2.				
3.				

ECER Talent Enhancement Program (ETEP) is a human capital development initiative to ensure adequate manpower that matches the industry's requirements in the East Coast region. The Programme entails forming strategic collaboration between the Government of Malaysia via ECERDC, investors in ECER to train Malaysian graduates from various disciplines to ensure that they are employed by the various industries in the East Coast Region

Are you interested to participate in ECER's Talent Enhancement Programme?

Yes / No

(F-II) Industrial Internship Programme for Malaysian students (if applicable)

	Qualification / Courses	No. of Malaysian Students
1.		
2.		
3.		

Section G: Employment by Income

Category	Number of Persons Employed by Average Monthly Salary (RM)							
	1,100-2,999		3,000-4,999		5,000-9,999		10,000 and above	
	Malaysian	Foreign National	Malaysian	Foreign National	Malaysian	Foreign National	Malaysian	Foreign National
1. Managerial staff								
2. Technical & supervisory staff								
3. Clerical & Other Support Staff								
Total								

Note: Please include wages, salaries, bonuses, social insurance contribution and all employee benefits.

Section H: Project Impact

Summary of potential benefits to ECER:

Development impact:

(i) Positive environmental impact

(ii) Others

Section I: Details Of Expatriate Post(s)

Complete this section if applicant is applying for expatriate post(s). Please exclude the expatriate posts that have been directly applied to the Immigration Department or other approving agencies.

(I-I) Post applied for:

1. New/Additional posts applied for:

Designation / Job Title*	Type of post (key/term post)	Number of posts	Duration (years) (if term post)	Proposed minimum basic salary (RM)

Note: Please list according to priority

For each expatriate post applied for, please submit the following details:	
(i)	Job function
(ii)	Minimum academic/professional qualification required
(iii)	Minimum period of experience required
(iv)	Justification for request
(v)	Proposed training scheme for Malaysian personnel to fill the relevant post(s)
(vi)	Organisational chart of the company indicating the positions of all the expatriate post(s)

(I-II) Existing approved post(s) (if any)

Designation	Name and nationality	Duration approved	Date post filled	Expiry date	Basic salary paid (RM)

Note: Please include expatriate post(s) approved by Immigration Department or any other department / agencies

For each approved expatriate post, please submit the following details:	
(i)	Name of Malaysian who has taken over/will take over the post
(ii)	If the post(s) has not been/will not be filled by Malaysian(s), please state the reason(s) and plans for the post(s)
(iii)	Organisational chart of the company indicating the positions of all the expatriate post(s)

Section J: Declaration

1. I hereby confirm that the Application Form has been prepared based on true information and knowledge, and that no material fact or information has been concealed or omitted in this Application Form.
2. I shall indemnify and hold harmless ECERDC, as well as its officers, employees and agents, against all claim, damages, loss and expense, in relation to or arising out of breach of paragraph (1) above.
3. I understand that the detailed content of the form will be treated as private and confidential. Notwithstanding that, I hereby agree to any disclosure of the content of this application which ECERDC might make to relevant Government bodies or agencies, firms, or consultants acting in a professional capacity for and on behalf of ECERDC.
4. I understand that ECERDC is committed to maintain the integrity of this incentive program. Therefore, the application will be rejected in the event that ECERDC finds any information provided is untrue or false.

I, _____, hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

(Name)

(Designation)

(Company Stamp)

(Date)

Signature of Director / CEO / MD / GM:

(Name)

(Designation)

(Company Stamp)

(Date)

Please submit the completed form and supporting documents.

Appendix: Utility Requirement for Project (if applicable)

1. Projection of electricity requirement		
Year	Maximum Demand (kW)	Remarks
20		
20		
20		
2. Projection of water requirement		
Year	Maximum Demand (MLD)	Remarks
20		
20		
20		
3. Projection of gas requirement		
Year	Maximum Demand (MMbtu)	Remarks
20		
20		
20		
4. Projection of broadband (internet) requirement		
Year	Maximum Demand (Mbps)	Remarks
20		
20		
20		

Note:

kW = Kilowatt

MLD = Millions of Liters Per Day

MMbtu = One million British Thermal Units (BTU)

Mbps = Megabytes Per Second